Third workshop of the PAGES Sea ice Proxy (SIP) working group

*Sea ice proxy synthesis and data-model comparison*

Date: June 23-25, 2014 (arrival June 22)

**Second Circular – Logistic Aspects**
(please read carefully and respond in time)

**Meeting place**
The meeting will be held in the meeting room named “Glashaus” located in the ground floor of AWI Building F (Bussestraße 24) close to the departure gate of the Weser ferry at the Geeste river. For a map see: [http://www.awi.de/en/institute/sites/bremerhaven/address_and_route_planner_bremerhaven](http://www.awi.de/en/institute/sites/bremerhaven/address_and_route_planner_bremerhaven).
Maps showing the walkway (ca. 1.6 km, 15 min) from the Hotel Haverkamp (Prager Straße 34, 27568 Bremerhaven, Tel.: 0471 48330) to the meeting place in Bussestrasse 25 (AWI building F) and the entrance to reach the “Glashaus” room in the basement of building F are attached below.

**Meeting start/end**
The meeting starts on Monday, June 23 at 9:00 h (9am) and ends on Wednesday, June 25 after lunch around 14:00h (2 pm). For more details on the meeting schedule please look at the SIP3 workshop agenda.

**Travel information**
Bremerhaven can be reached via flight to Bremen airport and then by train to Bremerhaven. Train schedules are available at [http://reiseauskunft.bahn.de/bin/query.exe/en?newrequest=yes&protocol=http:](). In case you want to look for a train from Bremen to Bremerhaven put Bremen Hbf in the start box.
and Bremerhaven Hbf in the destination box (Hbf means Hauptbahnhof = main station). A train schedule of Bremen-Bremerhaven connections for Sunday June 22, is attached below.

To transit from Bremen airport to Bremen main station you may take a taxi (ca. 10-15 Euro) or the street train (Straßenbahn), which starts in front of the airport exit door and brings you to the main station (Hauptbahnhof) (ca. 10 min., mostly faster than taxi). You purchase your ticket in the street train or on the street train platform. You take a ticket of Preisstufe H (ca. 11 Euro), which includes the costs for the street train in Bremen AND the train Bremen-Bremerhaven AND the bus in Bremerhaven. After arrival in Bremerhaven (please check, there are fast and slow trains taking ca. 30 min or 60 min.) you may take a taxi to the hotel Haverkamp (ca. 10 Euro) or a bus (starting in front of the main station) of lines 502, 505, 506 or 508 to the center (departing to the right hand direction when you leave the station) until station “Große Kirche” (Big church) and then signs will direct you to the hotel (ca. 100 m walking distance, around a corner).

Bremerhaven weather in June
Temperature range: 11 – 23 °C, chance of light rain

Financial issues
We have obtained $8000 support from PAGES, plus support from AWI. This permits us to subsidize the costs at the workshop site (including technical arrangements, lunch, coffee, tea etc.) and to some part also for accommodation and travel costs.

All participants selected for financial support (accommodation and/or travel costs) have been informed.

Accommodation costs for the selected participants (hotel Haverkamp fare) will be balanced directly.

Participants (mostly young scientists) selected to receive travel fare support will get the reimbursement cash (in Euros). We want to avoid bank transfers and the mailing of ticket/bill originals. To prepare this and to meet the PAGES guidelines we need to collect originals (as far this is possible) or copies of travel fare bills/tickets on Monday (June 23) afternoon (17:10-17:20) in front of the meeting room. PAGES also requests to fill in travel forms. The forms will be distributed Monday morning. You can make copies of your tickets/travel bills at AWI (please contact Verena Benz or Tanja Hörner).
To minimize problems with return tickets it would be best to use 2-way tickets. Reimbursement can only be done after presentation of the travel tickets/bills. In case you can only provide copies you must show the originals. The reimbursement will be done on Tuesday during lunch time.
It cannot be excluded that PAGES still requests the presentation of original travel tickets after they have checked our accounting. For this reason we urge you to keep such original after your travel.

Conference dinner
The conference dinner is planned for Monday, 23 June at 19:00 and will take place at Hotel Haverkamp. Costs for the dinner will be covered by SIP, except for beverages and tipps. To organize the dinner for ca. 30 persons appropriately we need information on
1. your participation (yes/no)
2. your preference (main course meat, main course fish, vegetarian, vegan)

Please sign in the attached conference dinner list and send this information to Rainer.Gersonde@awi.de until June 17 at latest.

Further questions?
Please contact Rainer Gersonde via mail (Rainer.Gersonde@awi.de) (please include to the subject line: PAGES-SIP3 + your name) or by phone (0049 –(0)471 –4831-1203
Train connections Bremen – Bremerhaven
(Sunday May 22, 2014)
Walking from Hotel Haverkamp to AWI Building F, Bussestrasse 24, 1.3 km, ca. 15 min
Entrance „Glashaus“
AWI building F
Bussestrasse 24