

Expressions of interest to host the 2017 PAGES Open Science Meeting & Young Scientists Meeting

The OSM and YSM

Held once every four years, PAGES' Open Science Meeting (OSM) and Young Scientist Meeting (YSM) is the premier event in PAGES' calendar and provides an invaluable opportunity to bring the past global change community together from around the world to share, discuss, learn, and plan for the future.

Learn more about our past OSM/YSMs at: <http://www.pages-igbp.org/2-uncategorised/820-osm-ysm-archive>

The meetings should be held in 2017, preferably in the first half of the year. The exact dates are open but should ideally be scheduled to promote sufficient participation.

Meeting format

The Young Scientists Meeting (YSM) usually runs for 2 days and is followed by the Open Science Meeting (OSM), which runs for 4 days. The YSM has a size of ~100 participants, and the last OSM in Goa, India attracted ~400.

A venue large enough to accommodate the entire group for plenary sessions is required. Plus due to their success at our last OSM, we would also like to organize pairwise parallel sessions, requiring that the venue can offer a second meeting room for ~150 people. It is also expected that a number of smaller meetings and workshops, including the PAGES SSC meeting, will take place before and after the meetings or during the YSM. Furthermore, we need dedicated space for poster sessions and a pitch for the PAGES soccer cup, a sporting event, which takes place at each meeting.

Submitting an expression of interest

The bidding process will take place in two stages with expressions of interest due by 12 June followed by an invitation from our Scientific Steering Committee (SSC) to submit a full bid by early September.

To submit an expression of interest please briefly outline how your venue could meet the requirements below (max. 4 pages). At this point it's not necessary to answer everything in detail but rather give our SSC enough detail to decide if a full bid should be invited.

Email your expression of interest to Thorsten Kiefer (kiefer@pages.unibe.ch) by **12 June 2015**.

Questions?

For more information please contact Leonie Goodwin (leonie.goodwin@pages.unibe.ch) at the IPO.

DRAFT: Bidding requirements

Please ensure your application addresses the following points:

Venue

- Meeting venue details (city, location, size, cost, details of auditorium, poster hall, small meeting rooms, AV facilities, etc.)
- Travel access (proximity to airport, trains etc.)
- Accommodation options: Capacities, prices, distance to venue, details of transport options to the venue, hostels or student accommodation)
- Meeting catering options, restaurants near the venue
- Venue for the PAGES soccer cup
- Opportunities for field trips and 'places of interest'
- Possible dates in 2017 when the YSM/OSM could be held

People

- Scientists and organizations who will serve as hosts
- Potential Local Organizing Committee
- Potential for getting administrative staff support and on-site helpers (e.g. students)
- Chief Local Organiser/Coordinator's contact details (name, affiliation, email, phone)
- Potential benefit to the national and local paleoscience community
- Potential for outreach activities and products

Finances

- Estimate of meeting costs
- Expected local support and funding (including indirect support)
- Potential to raise additional local sponsoring or support/funding

Marketing / Advertising / Publicity

- Outline any marketing services you can provide e.g. advertising, web page, social media, assistance with media and communications, etc.

Organizational support

- Briefly discuss services that may be available for producing the abstract volume and programme
- Would you be able and willing to organize the registration process?

Engaging External Stakeholders

- PAGES aims to engage relevant stakeholders in its activities wherever possible. List any potential national, regional, or local stakeholders that may influence or be influenced by PAGES' work that we could consider inviting to the meeting

Other Information

- Any other information relevant to your application